SymbolGo Order Form

Refer to [symbolgo.com/buying-options](https://symbolgo.com/buying-options/) to enter the names and costs of the items you want to purchase.

Only annual licenses can be purchased using the order form. These licenses renew automatically at the end of each year on payment of the annual fee.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of item (for example SG5, SG25)** | **Price (fee) per year** | **Quantity** | **Total** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Order form handling fee | £20 | 1 | £20 |
|  | | **TOTAL** |  |

* Refer to [symbolgo.com/buying-options](https://symbolgo.com/buying-options/) for full details of these products.
* Vouchers and offer codes can only be used when purchasing online.
* This form is for use by organisations only – such as schools or colleges – and not personal purchases.

Your details

*We will use the email address provided here to send you your license key(s) which will allow you to use the product(s) you are purchasing. \*The email address must be an email address from your organisation. Please complete all the boxes.*

|  |  |
| --- | --- |
| Your Name |  |
| Email address\* |  |
| Organisation name |  |
| Phone number |  |
| Postal address |  |

Who we should send the invoice to

*We will send the invoice to the email address you enter here.*

|  |  |
| --- | --- |
| Name |  |
| Email address\* |  |
| Organisation name |  |
| Order number |  |
| Phone number |  |
| Postal address |  |

Additional instructions

*Please add any additional instructions here, such as if you would like the invoice sent to you in the post.*

|  |
| --- |
|  |

Please send me license key(s) to use the Commtap Symboliser software as detailed above. I understand that an invoice will be sent to me/my organisation as indicated above.

Where to send this form

Please send the completed form by email to: [tap@commtap.org](mailto:tap@commtap.org)

Or by post to:

Commtap CIC, 14 Piggott House, Sewardstone Road, London, E2 9JJ, UK